

**RCI School Council Remote Meeting
MINUTES
Wednesday, September 30, 2020
7:00 – 8:30 pm**

1. Call to Order & Welcome	<ul style="list-style-type: none"> ● Attendees: Ayub Syed, Dawn Crandell, Deke Nur, Donnette Thompson, HR, Jackie Marrie, Joe Muller, Katie Ferguson (new VP), Leigh Thornton (VP), Laura Pillsworth, Laurel Challacombe, Leslie Ambedian, Lisa Truant-Tan, Lucy Coyle, Mages Palany, Marian Charles, Melanie Boyd-Brown, Michaela Rudd, Mushfiqur Bhuiyan, Nordette Fray, Paul Edwards, Peter Kotanen, Shelley Dennis, Stefanie Batcho-Lino, Tenzin Dechen ● Cheryl George is 0.5 Mountview and RCI VP, she will join when have joint MV meetings 	
2. Approval of Minutes from June 1, 2020 Remote Meeting	Lucy Coyle moved to approve last Minutes. Seconded by Melanie BB.	
3. Follow-up & Updates from Last Remote Meeting:	Mr. Edwards provided an update on outstanding items from the last meeting.	
<i>2020 Grad & Prom</i>	<ul style="list-style-type: none"> ▪ Rescheduled to Dec 17th. TBD depending on COVID-19 status closer to the event. Second choice is spring 2021 (not on same day as current Gr 12 class) ▪ Gift Package for the grads (N=~100) were picked up; a yearbook, a plant seed (“to grow”). Very well received 	

<i>On-Line Learning Feedback</i>	<ul style="list-style-type: none"> ▪ Was very difficult for all staff and students in winter/spring 2021 ▪ Admin had to move quickly to ID who needed devices to do remote work 	
<i>2020 Year End Awards</i>	<ul style="list-style-type: none"> ▪ Haven't had chance to do that ▪ Majority will be built around commencement period. ▪ Commencement committee met in June, sketched the agenda, made decisions on who will receive which awards. The background work is done, just waiting for date. 	
<i>2020 Yearbooks</i>	<ul style="list-style-type: none"> ▪ Grade 12 Kids picked them up in June as part of their grad package. ▪ Now distributing yearbooks of current students, through Ms Lambert's team, as kids come into school for classes. 	
<i>2020 T-shirts & Orders placed before Shutdown</i>	<ul style="list-style-type: none"> ▪ RUSTCO had ordered them, mainly for grads. Distributed on same day grads picked up their packages 	
<i>OOSLT</i>	<ul style="list-style-type: none"> ▪ Deferred – it may go again, but for last year, students were excused from it and it was not part of graduation requirements. Usually happens in March/APril ▪ Gr 9 numeracy test was also deferred. Don't know what will happen for current Gr 9s ▪ EQAO has mentioned that they are currently working with their vendor to deliver a modernized, online Grade 9 Math Assessment and OSSLT for the upcoming year but no official dates have been released to us. Waiting to hear from Ministry and Board. 	
<i>Volunteer Hours</i>	<ul style="list-style-type: none"> ▪ Deferred. Waiting to see if Ministry will comment on this. 	

	<ul style="list-style-type: none"> ▪ Q: Can we look at other ways to count volunteerism, say within the home? Eg/ an hour to prepare a meal, looking after a sibling, unpacking groceries, as a way of RCI continuing its tradition on volunteerism. ▪ Paul and Katie made a note to discuss and report back 	
<p>4. Principal's Report & Update</p>	<ul style="list-style-type: none"> • One of the most emotional promotion meetings in June, reviewing marks, given the situation <ul style="list-style-type: none"> ▪ Have not heard of any kids who were on route to graduation, who didn't ▪ Current school day consists of 3 parts: in class, on-line class, and home learning. On a 4 day cycle • As of June, teacher allocation was 27, for 464 students. <ul style="list-style-type: none"> ▪ With virtual format, had to shuffle because of those families who chose to go virtual. ▪ 373 students chose to come back, plus 100 virtual. So lost 5 teachers, allotment now 22. ▪ Now in process of discussion with Board as to which 5 will not be in class – did not affect Dept Heads. They are still our complement/staff, for when we get back to school full time. Most of them have on-line positions. ● Virtual students are also still RCI students – we support them in Guidance and Special Ed. • All extra curriculars are on hold. • 2 subject maximum for teachers and students • Lockers were cleaned out in June. Bagged the contents by locker number and will be distributed over next few days <ul style="list-style-type: none"> ▪ Grads had a chance to get their stuff • Board is taking every precaution to ensure that all devices needed are in place. 	

	<ul style="list-style-type: none"> ▪ For teachers, Board is surveying to determine how many workshops needed to teach the new platforms. Signals that we expect current social distancing to remain for a while, and they are ready to pivot if it goes to total online. ▪ Programs and platforms being used are Brightspace and Google classroom ▪ Know some kids are having challenges; staff are preparing and trying to do their best 	
<p><i>COVID-19 prep</i></p>	<ul style="list-style-type: none"> ● Exit 1, main entrance on Jane, there is a Sign in there. One directional flow within the building with arrows. Maintaining distancing. Staggered exit, by floor, starting at 12:20 pm, at Exit 4. ● Using the NOW mobile app, teachers check and document the self-assessment prior to entering the building. Is quicker to do now, as everyone becoming used to it, scanning the results. Paper assessments also being accepted. ● Made adjustments to number of seats in the classrooms, mostly 15. A few may be 14 or 16. Extra seats moved out of the classrooms to another part of the building. ● Introduced staggered exit at end of period with dismissal by floor. ● Staff and students self-monitoring in class. <ul style="list-style-type: none"> ▪ Very few instances where they had to have a second look, to take the kid to the Wellness room, with PPE. So far, no calls needed to Toronto Public Health 	
<p>5. Financial Report</p>	<ul style="list-style-type: none"> ● Jackie didn't have an update, will check in with the office and update at next meeting ● Paul: Nothing has changed since last report ● Everything on hold from Board's perspective 	<p>Action: Carry over item to next meeting.</p>

<p>6. Elections Process & Date</p>	<ul style="list-style-type: none"> ● Transitioning former Executive to new ● Treasurer/Fundraising was former title: In current situation, we agree that it's not appropriate to fundraise this year ● Think virtual actually gives us more opportunity to engage parents ● Do we want to consider Mountview model? Put out communication in advance of meeting, asking for interest, ● Once out of COVID-19, consider how we can continue virtual participation of parents who can't attend in person ● Proposal to change title of Secretary to Secretary and Communications Coordinator (sending out correspondence from the school). Agreed ● Proposal to change title of Parent-at-Large to Voting Member. Agreed. ● Current Council stays in place until new one elected: <ul style="list-style-type: none"> ▪ Core Exec: Chair/Co-chair, Ward 7 rep, Secretary-Communications Coord; Treasurer; Mountview Liaison. Remainder: Voting Members ● Wed., Oct 21st confirmed as date of next meeting 	<p>ACTION: Lucy will put the communication together, with help from Melanie, for parents to join next meeting, where elections would be held. Will refer back to Constitution. Create descriptions for each role. And what does the Voting look like.</p> <ul style="list-style-type: none"> ▪ Target to get it out next week <p>ACTION: For new Executive to consider changing Voting Member to be any member who attends any Council meeting, not just those who are present at first meeting. Requires a change to our Constitution</p>
<p>7. Other Items</p>	<ul style="list-style-type: none"> ● \$60 school fee (year book) - has notice been sent out to pay? <ul style="list-style-type: none"> ▪ Directive is to not collect any money ▪ Doesn't mean there won't be a year book ● Pushing the Masters' to a higher level, "integration" model <ul style="list-style-type: none"> ▪ Now looking at projects where teachers consult with each other, so end result is higher level experience for the students ● Waiting for word on Robotics program this season 	<p>ACTION: Katie to add her to the RCI email list</p> <p>ACTION: Mages to submit the Year-end Review as part of the Minutes</p>

	<ul style="list-style-type: none"> ▪ Was shut down in the winter ● Universities are also making adjustments, due to the circumstances ● Mountview had Council t-con last night <ul style="list-style-type: none"> ▪ Paul would like us to consider their plan, is a two-step process. Our current RCI process is one communication sent out. ▪ Leigh said they reviewed PIAC and Board guidance ▪ Suggest putting your name forward on a Google Form, to be a voting member, then those people would come to Council and from there, select Exec. ● Mages read a Year-end review (see attachment) ● Lisa TT offered to continue volunteering with RCI. 	
<p>2. Q & A</p>	<ul style="list-style-type: none"> ● Question: Impact of later start in September <ul style="list-style-type: none"> ▪ We will not go beyond the June end date as per usual ▪ Started out ~44 days per quad. May be a little less for some. ▪ Streamlined process with Dept Heads to account for preparing for kids for the next level, in case timelines shorter. Focus on the key items for the next year's curriculum. ▪ Last year's Gr 12's were hardest hit because of time lost in winter 2020 ▪ There are summer school classes, credit recovery, bridging the gap on missed topics ● Question around university acceptance rate for Masters' students 	<p>ACTION: Lucy to ask Kimberley if she will attend next meeting, so we can thank her</p>

	<ul style="list-style-type: none"> ▪ Paul didn't know off hand, but would expect it to be 100% ● Open House – are we doing anything to promote RCI at other schools? <ul style="list-style-type: none"> ▪ Paul assures us that will proceed. To figure out how we can do this without face-to-face interactions. Lisa TT offered help. ▪ Potential to actually reach more students in a virtual format ● Proposed Wed, Oct. 21st as next Council meeting. This will also be date of Elections. ● What will happen with Student Council this year? <ul style="list-style-type: none"> ▪ Usually, one group elected in June, then Grade reps elected in Sept. But that hasn't happened yet ▪ Paul to speak with Ms Cernic about process for this year. ▪ Agreed that it is particularly needed during these times ● Mr. Edwards acknowledged contribution of Kimberly de Witte over the past 4 years on Parent Council with RCI. Hopefully we will have an opportunity to show our gratitude. 	
	<ul style="list-style-type: none"> ● Nutrition Program <ul style="list-style-type: none"> ▪ is up and running from 8:30 – 9:30, inside entrance at Entrance 1. Volunteer helps out ▪ Next week 10 – 11:15 am, going to be setting up snack and drink at Exit 4. Hoping for next Monday, Oct 5 . ▪ Ms Ferguson updated us on New: Nutrition pantry: another kind of emergency funding school receives, 	

	opens up what they can offer (Separate from Nutrition program and guidelines). To set up in Staff Room, for food to take room.	
9. Adjournment 8:30 pm.		